



## Minutes of the Dunsandel School Board of Trustees Meeting

Held on Tuesday 16th May 2017 at 7:30pm in the Dunsandel School Reading Area, Irvines Road,  
Dunsandel

*The meeting began at 7.30pm*

### Present:

T Harrold, D Lough, D Robinson, K Paterson, P Newton, J Wolff, S Colenso (Minutes)

### 1.0 WELCOME

DL welcomed everyone to the meeting

### 2.0 APOLOGIES

V Pettit

### 3.0 PREVIOUS MINUTES

It was agreed that the Minutes of the Dunsandel School Board of Trustees Meeting held on 28<sup>th</sup> March 2017 be adopted as a true and correct record. **Agreed**

### 4.0 MATTERS ARISING

**Action Points** – Action Points were reviewed and updated (see end of Minutes).

### 5.0 CORRESPONDENCE

#### 5.1 Outward

#### 5.2 Inward

- MOE – National Standards Data for 2016 (All Board)
- Canterbury Regional News 13 April 2017 (All Board)
- Canterbury Regional News 9 May 2017 (All Board)
- MOE Banked Staffing 10.4.17 (Board Chair)
- STA News Issue 271 March/April (All Board)
- NZSTA News Issue 272 May (All Board)
- NZSTA AGM Papers (Board Chair)

### 6.0 REPORTS – KEY BOARD ISSUES

#### Student Achievement Targets

#### Strategic Aim Two

- A Year 6 Leadership Survey has been carried out – DR mentioned how nice it is to see children have gained confidence in speaking in front of assemblies. Discussion was held on the leadership programme and the

continuing benefits it offers

### Strategic Aim Three

- PRIDE values report was presented and discussed. 94% of our Year 3-6 children know and understand our PRIDE values.
- 6 staff to attend first aid course at the end of this month
- Playground – Stage 1A is now complete. The committee is to meet later in the month to discuss further possibilities
- All teachers have had a classroom visit as part of their appraisal.
- DR has met with his appraiser to set goals aligned with the Schools Annual Plan for 2017
- Staff attended the Ngā Mātāpuna o te Waihora annual conference on Tuesday 28 March. DR thanked the parent community for allowing staff to finish the school day early so staff could attend.
- GD has completed her first year as a teacher – she is still entitled to one day per fortnight for teacher release.
- Community of Learnings – Further discussion was held it was decided The Dunsandel School Board of Trustees would like to proceed to seek approval with the Ministry of Education to form a Community of Learning with the Ellesmere Cluster Schools – Ellesmere College, Leeston Consolidated School and Southbridge School **all agreed**
- DR & KP attended the student achievement data workshop on the 3<sup>rd</sup> May. Representatives from all four Boards and all Principals attended.

### Admin Notes

- The March & April Financial Report was discussed and accepted by the Board **all agreed**
- School House Rental is up for review. Discussion was held it was decided a small increase in the weekly rental is required to cover increasing costs. **all agreed**

### Health & Safety

- Year 6 camp to Aoraki Mount Cook was approved by the Board of Trustees **all agreed**

### Staffing

- DW is now in Room 3 until the end of the Year. Thanks to JH for teaching for four weeks at the end of Term One.

### Policy Review

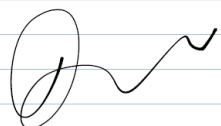
- Employer Responsibility Policy was reviewed and accepted **all agreed**

### General

- Staff dinner to be held on 29<sup>th</sup> July

**There being no further business, the meeting closed at 8:55pm**

**Signed as a true and correct record.**



27.6.17

**Board Chairperson** Dunsandel School PRIDE of the Plains Partnership Initiative Determination Excellence

