



Minutes of the Dunsandel School Board of Trustees Meeting

Held on Tuesday 22nd August 2017 at 7:30pm in the Dunsandel School Reading Area, Irvines Road, Dunsandel

The meeting began at 7.30pm

Present:

T Harrold, D Lough, D Robinson, K Paterson, J Wolff, V Pettit, S Colenso (Minutes)

1.0 WELCOME

DL welcomed everyone to the meeting

2.0 APOLOGIES

P Newton

3.0 PREVIOUS MINUTES

It was agreed that the Minutes of the Dunsandel School Board of Trustees Meeting held on 27th June 2017 be adopted as a true and correct record. **Agreed**

4.0 MATTERS ARISING

Action Points – Action Points were reviewed and updated (see end of Minutes).

5.0 CORRESPONDENCE

5.1 Outward

5.2 Inward

- NZSTA News 274 July 2017 (All Board)
- Auditor General – School Property Portfolio (All Board)
- MOE – Replacing Decile System (All Board)

Time: 7:47 pm – That the public be excluded from the following proceedings of this meeting. The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution is as follows:

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under Sections 48 (1) for the passing of this resolution
1. Student Issue	Good reason to withhold exists under Section 7	7 (2) (a) 48 (1) (a)

- This resolution is made in reliance on Sections 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:
 - For the reasons of professional and legal privilege and to protect the privacy of natural persons.
 - **Time: 7:50 pm** – That the meeting resume in public session and confirm that the business discussed in the Public Excluded Session remains confidential to the Board.

6.0 REPORTS – KEY BOARD ISSUES

Student Achievement Targets

Strategic Aim One

- PE & Health report has been completed at the end of Term 2. Keeping Ourselves Safe and Healthy Eating units have also been completed during Term 2. BOT acknowledged and thanked DR for his report and are confident that the Health and PE curriculum caters for all children at our school and covers the intention of the New Zealand Curriculum and are confident that all children are performing to their best in this area.

- We held ' Open Classrooms' as part of the Reporting to Parents Programme. There was a great turn out of parents and grandparents and a fantastic feel around the school.
- Mid Year update on the three National Standards areas have been collated and presented to the Board. Discussion was held on some of the figures and the steps to be taken to work on improving this result by the end of the year.

Strategic Aim Two

- Music lessons are continuing for Term 3
- School council have purchased a chicken coup.

Strategic Aim Three

- DR Appraisal has taken place
- Following the Cluster Management meeting– all 4 principals will attend Conference in Sydney in March 2018 to be funded by the Cluster
- We have received approval from the Ministry of Education for our Cluster. We were among 13 submissions that the MOE have approved

Finance

June & July Financial Reports were presented to the Board – Discussion was held and reports were accepted **all agreed**

Health & Safety

- Discussion was held on dogs coming onto school grounds during school hours and events. It was agreed to accept the policy on Dogs on School Grounds during School Hours and Events with Point 6 to read as follows:
6. *Dogs are permitted at school during our Annual Country Day under our Country Day programme*

All agreed.

- Injury & Incident Report for Term 2 – was discussed and accepted by the Board **all agreed**
- School Sleepover – We have received information from the MOE regarding sleepovers and fire safety. It was decided that we would no longer have large groups sleeping in the hall.

School Policy Review

- Child Protection Policy was reviewed. Staff are aware the child protection policies are readily available in the blue folder in the Principals Office.
- Students with Special Needs was also reviewed.

Community

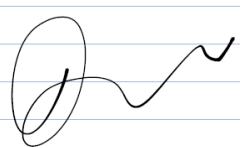
- Country Day to be held on the 22nd September
- Dunsandel Community Centre has been opened. The Board held discussion on whether we can hold our end of year assembly at the centre. Based on our numbers from previous years we would exceed the “fire capacity” limit on the new centre so would need to continue to use the Ellesmere College hall.

Staff

- Staff thanked Board for Morning Tea last Term. They really appreciated having all the Board attend the Morning Tea and thanked the Board for the flowers they received.
- Staff enjoyed the dinner held at the Dunsandel Tavern

There being no further business, the meeting closed at 9:35pm

Signed as a true and correct record.



Board Chairperson

26.9.17

Date