



Minutes of the Dunsandel School Board of Trustees Meeting

Held on Tuesday 2nd April 2019 at 7:30pm in the Reading Room, Dunsandel School, Dunsandel

The meeting began at 7.30pm

Present:

T Harrold, D Robinson, V Pettit, D Lough, J Wolff, S Colenso (Minutes)

1.0 WELCOME

DL welcomed everyone to the meeting

2.0 APOLOGIES

K Paterson

3.0 PREVIOUS MINUTES

It was agreed that the Minutes of the Dunsandel School Board of Trustees Meeting held on 26th February 2019 be adopted as a true and correct record. **Agreed**

4.0 MATTERS ARISING

Action Points – Nil

5.0 CORRESPONDENCE

5.1 Outward

- Thank you card to P Newton

5.2 Inward

- STA News March 2019
- NZSTA Conference (Chair)

6.0 REPORTS – KEY BOARD ISSUES

Student Achievement Targets

Strategic Aim Two

- Parent Teacher Interviews have been completed. 68% of our parents took advantage of this meeting. Discussion was held on the length of time of the interviews. For the majority of parents 10 minutes is enough to get the information across
- EOTC Year 6 Camp to Aoraki Mount Cook. A meeting has been held with the parent group on the 28 March. After discussion the Board of Trustees accept the proposal for the Year 6 camp to Aoraki Mount Cook 2019 **all agreed**

Strategic Aim Three

- Student Voice Survey Report was presented to the Board – Discussion was held
- Kapahaka – The school has had an introduction to Kapahaka session with the Year 3-6 children. A letter will go home to parents with an opt in programme for those children wanting to be involved. There is also an opportunity for some Te Reo lessons for Year 1-2 children for half an hour prior to the Kapahaka programme.
- Swimming Pool – Our swimming pool is now closed. We have a broken pipe which is causing issues with the pump. Depending on where the leak is the costs could be between \$1000 or \$5000. Discussion was held. JW to speak with CH before we agree to go ahead with the work.

- DR is attending the World Edulead Conference in Singapore during the first week of the school holidays. He is travelling together with 4 other principals within the group. This is funded through the old Cluster & Kahui Ako. During this trip they will visit 2 schools in Singapore.
- DR & VP attended a stewardship meeting on the 25 March. It was a very quick meeting but was still useful.
- CES are running our Board elections.

Finance

January & February accounts were presented to the Board. It was agreed to accept the accounts **all agreed**

Health & Safety

Lockdown procedure was discussed in depth after the events of 15 March. New survival buckets have been purchased for Rooms 3 & 4 and the Library. A practise drill will be done at a more relevant time.

DR thanked Brett Pettit for the bus signs – they are working really well

Policy Review

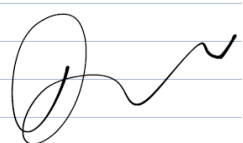
School Swimming Pool - Discussion was held – after some changes the Board agreed to accept the school swimming pool policy **all agreed**

Alcohol/Drugs and Other Harmful Substances – after discussion the Board agreed to accept this policy **all agreed**

Staff

There being no further business, the meeting closed at 9:45pm

Signed as a true and correct record.



21.5.19

Board Chairperson

Date

Action Plan

Actions points from the meeting of APRIL 2019			
	Action		
	Playground Committee	DR/JW	Playground Committee to be reinstated
	Swimming Pool – broken pipe is causing issues with the pump.	JW	To speak with CH to see if we can dig the pipe up ourselves
	Board Elections	DR	Timetable as per CES requirements
	Garage	DR	In the hands of the MOE to obtain quotes