

Dunsandel School Board Meeting Minutes



Minutes of the Dunsandel School Board Meeting held on Tuesday 20 February at 7:30pm
in the Reading Room, Dunsandel School, Dunsandel.

The meeting began at 730pm

Present:

M O'Connor, A Sheppard, S Maiava, B Dondertman, T Harrold, D Robinson, F Pluck
(Minutes)

WELCOME

DR welcomes everyone to the first Board meeting for 2024. Welcome to FP

DR then called for nominations for Presiding member for 2024.

AS, nominated MO to continue on as presiding member seconded by BD All agreed

MO to be Presiding Member of the Dunsandel School Board through to the 2025
elections

APOLOGIES

J Davison

PREVIOUS MINUTES

It was agreed that the Minutes of the Dunsandel School Board of Trustees Meeting held
on 5 December 2023 be adopted as a true and correct record.

All Agreed

MATTERS ARISING

Still waiting for response from ERO from 6.11.23.

CORRESPONDENCE

Outward

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Inward

Email Invite Kāhui Ako Boards get together 7 May 2024 (MO)

REPORTS

Ngā Mātāpuna o te Waihora Kāhui Ako Strategic Plan Report 24/1

Report 24/1 was presented. Good response from families with the survey from primary.
Great networking between schools to bond and get to know each other. Has been seen
the good work is filtering down into each whanau.

Dunsandel School Strategic Plan 2024-2025

The Dunsandel School Strategic Plan for 2024-2025 was presented along with the
Development of the Strategic Plan 2024-2025 document and the Summary of Strategic
Plan.

Eight initiatives were presented along with student achievement targets - t.

Board accepted strategic plan.

DR to submit to the MOE as per their requirements. It is also required to be put on the
school website (DR)

ADMIN AND GOVERNANCE

Curriculum and Assessment

DR working with Y6 and leadership

Human Resources

DR moved that TH be given all due authority allocated to the Principal should DR be away or unavailable

All agreed

International Students

DR to meet with the ID of EC (Zodie Bonnett)_ to discuss and for more understanding - BoT accepting the international plan and want to take the opportunity.

Another meeting will be set up with ZB and DR with parents to help with understanding what is involved.

All agreed

Asset Management - Finance and Property

December 2023 accounts were presented to the Board. After discussion it was agreed to accept the December accounts

All agreed

2024 Budget was presented. After discussion on the budget it was agreed to accept the 2024 budget. Thanks to SC for her work in the preparation of this budget.

All agreed

The following motions were passed by the Board

Motion 1

The Board authorises the Board Presiding Member and Principal to sign the Statement of Responsibility for the 2023 Annual Accounts on the board's behalf when confirmation is received that the audit has been completed.

Motion 2

The Board approves the 2023 budgeted Statement of Financial Position and 2023 budgeted Statement of Cash Flows, which are both derived from the Board's approved operating and capital budget.

School Property

The consent process from the SDC is holding up progress with the recladding project. Logic group and the architect are sorting through what the SDC has requested.

Old Room 1 and 2 will start 1 March with the school part of the Small and Rural Schools programme next intake.

Thanks

- Ken and Brandon Lee for keeping our lawns looking really neat and tidy.
- Craig Happer for his endless caretaking duties during the holidays and for having the pool ready for when we started school.

- Rissa and Caesar from Crest Clean for their cleaning of our school over the holiday break.

ICT/Chromebooks

All children and a parent had to sign an ICT contract before each child was issued with a Chromebook.

Health and Safety

Child records have been updated for 2024 for end of day procedures as per parent instruction.

DR assured the Board that the school has effective procedures in place to monitor child absences from school.

DR assured the Board that the school has effective routines in place for crossing the road.

Self Review

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Legislation

Cell phones and Other Personal Digital Devices Policy - discussed. DR to follow up on where smart watches fit.

DR assured the Board that we have, and will continue to have 1 hour of Reading, writing and maths timetabled for the morning sessions of the school day.

School Roll

The school roll currently stands at 107

MOE

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Community

School Picnic held on 31.1 at school. There was a good turnout of families to this.

TH to organise a get together with BoT for afternoon drinks to meet Lydia Wilson. TH to organise a date.

There being no further business, the meeting closed at 8.54pm

Signed as a true and correct record.

M.O'Connor

26.3.24

Presiding Member

Date