

Dunsandel School Board Meeting Minutes



Minutes of the Dunsandel School Board Meeting held on Tuesday 26 March at 7:30pm in the Reading Room, Dunsandel School, Dunsandel.

The meeting began at 7:28 pm

Present:

M O'Connor, A Sheppard, S Maiava, B Dondertman, T Harrold, D Robinson, F Pluck (Minutes)

WELCOME

APOLOGIES

J Davison - has stepped down from Board as of today

PREVIOUS MINUTES

It was agreed that the Minutes of the Dunsandel School Board of Trustees Meeting held on 20 February 2024 be adopted as a true and correct record.

All Agreed

MATTERS ARISING

No matters arising

CORRESPONDENCE

Outward

J. Davison (presiding member)

Inward

Email from Erica Stanford.

Email from FENZ to thank school for letting FP attend the fire course

J. Davison

REPORTS

Dunsandel School Strategic Plan Report 24/1

Student roll 111 as of 18.3

Attendance rate 90.2% which shows we are on track and above the national average compared to last year's percentage in term 1 2022 89.9%. Justified absence 3.6%, unjustified absence 6.2% in T1-2024. This is a positive start to the year.

Strategic Goal One

Review of wellbeing at school data presented to board from (end of term 3 2023)

A wellbeing team has been set up for 2024 which meets fortnightly. Komodo surveys have been rolled out to R2-R5 students. Staff went through the questions to refine them and were able to link in the work done in the Life Ed truck about bullying and use the strategies with the children.

All classes are using the Bounce Back Programme.

Moving forward - continue to refine the questions for Komodo.

Emotions assembly for T2 planned.

Wellbeing committee continues to meet fortnightly.

Actively participate in any Kāhui Ako Wellbeing initiatives.

Strategic Goal Two

All chromebooks have been issued to R3 - R5. A ICT agreement had to be signed by parents and child before being given one.

Thanks Al Sheppard for fixing our email issues over the last weeks

Kapahaka - Thanks to FP for her work with junior and senior kapahaka groups.

LW attended a PLD session on Overcoming Barriers to Engagement.

Moving forward

Teacher only day 31 May

DR meeting with Kāhui Ako

Heather Burgess going to ESOL RLD session

Continue to monitor BT programme with LW and AR

Strategic goal Three

Parent teacher Interview held in March, 88 meetings were held with teachers.

A meeting is planned with a small representative group of our Filipino families with DR and AR.

Great engagement with facebook posts that include photos of our events.

Moving forward

Continue our engagement with Kahui Ako

Review feedback from our Filipino families meeting

Continue engagement with Fire Brigade in the Kaha Award

Continue with promotion of school events with Facebook

ADMIN AND GOVERNANCE

Curriculum and Assessment

Year 6 camp proposal - cost will be the same as last year - all agreed

William Pike came to an end due to cost and introduced the Year 5 and 6 Kaha Award.

Website for the Kaha Award has been set up

Human Resources

MOE funding and Year grouping estimate numbers were presented to BoT for this year.

The number of NE will gradually increase and may spike upward beginning of T3.

International Students temporarily on hold due to some unforeseen circumstances.

Reminder of a Kahui Boards get together May 7 at Leeston.

Asset Management - Finance and Property

January/February 2024 Accounts Summary were presented to the Board. After discussion it was agreed to accept the January/February 2024 accounts.

SC and DR zoom every Thursday which seems to be working.

School property made contact with Logic Group for when projects start and still no response. Recladding is on hold with SDC waiting for consent. Fire system needs to be reprogrammed - DR to follow up.

School uniform proposes to move online - uniform team of a teacher, BD, FP and DR to review uniform and will meet with Mainland Uniforms. All agreed to move to online system.

Health and Safety

Bus report - one issue on the bus which was sorted immediately.

Fire evacuation was done on 26.2.24 - report sent to Fire and Emergency as per their requirements.

Self Review

Cellphone policy was reviewed - a personal digital device is any privately owned digital device which is not part of any school- approved BYOD. Cellphone will be taken off a child and left at the office until after school.

Board responsibility, Te Tiriti o Waitangi and Documentation and Self review policies reviewed - no changes

Legislation

March Roll return has been sent and submitted to MOE.

Our Strategic Plan 2024 - 2026 was submitted to the MOE as per their requirements and also put on our website as per their requirement.

ERO has a refreshed 2024 review programme.

School Roll

The school roll currently stands at 112

MOE

As part of our Kahui Ako Leadership hui on Wednesday our Education Advisor attended. It was noted that there will be a restructure of the MOE on its way.

Community

Community Newsletter issue one sent out beginning of March

JD stepped down - Decide what happens with her position. Decision to be made at the May Board meeting

There being no further business, the meeting closed at 8.51pm

Signed as a true and correct record.

M.O'Connor

14.5.2024.

Presiding Member

Date