

Dunsandel School Board Meeting Minutes



Minutes of the Dunsandel School Board Meeting held on Tuesday 14 May at 7:34 pm in the Reading Room, Dunsandel School, Dunsandel.

The meeting began at 7:34 pm

Present:

M O'Connor, A Sheppard, S Maiava, T Harrold, D Robinson, F Pluck (Minutes)

WELCOME

APOLOGIES

B Dondertman

PREVIOUS MINUTES

It was agreed that the Minutes of the Dunsandel School Board of Trustees Meeting held on 26.3.2024 be adopted as a true and correct record.

All Agreed

MATTERS ARISING

- Are there potential risk on school trips / activities. Do we have RAMs in place for school trips - DR confident camps and activities risk are low risk and confident DR follows correct procedure. DR will remind staff at staff meeting.
- MO mentioned school handled change of classes correctly with informing families with the increase of roll.

CORRESPONDENCE

Outward

-

Inward

-

REPORTS

Ngā Mātāpuna o te Waihora Strategic Plan Report 24/2

Actively participate in any Kāhui Ako Wellbeing initiatives.

Teacher only day coming up on Friday 31 May

DR handing Year 6 conference over

Achievement challenge doc has been reviewed and accepted by MoE

ADMIN AND GOVERNANCE

Curriculum and Assessment

LE, AR and LW attended 2 Day PLD on Structured literacy.

DR assured the Bot that teaching and learning programmes give effect to foundation curriculum policy statements and national curriculum statements.

DR can assure the board that the school complies with government requirements to teach an average of one hour per day of the following subjects: Reading, writing and maths.

Human Resources

LE will be joined by DW from the start of Term 3 and they will be team teaching with our New Entrants.

All teachers employed with our school are registered with the teaching council.

HB attended an online ESOL PLD day on 3 May.

Asset Management - Finance and Property

March/April 2024 Accounts Summary were presented to the Board. After discussion it was agreed to accept the March/April 2024 accounts.

2023 Annual account and Auditor letter was presented to the board with this report. It was discussed and explained to board members for their understanding.

School Property

1. Admin recladding has gone out to tender on GETS. Seven contractors came to have a look at the building during the holidays. Tenders close on 7 May.

2. MO and DR met with Sam Gawn (MOE) and Cameron Huband (Logic Group) on 29 April. The remaining 5YA property money we have available to us has been allocated to the following:-

- Admin recladding and roofing of Blocks
- Swimming pool change sheds
- Block 2 (old Room 1 / 2)
- Block 6 (current R2)
- Aiming for term 3 for completion.

School uniform

FP, BD, AR and DR met with Mainland uniform. All sales will be moving online with a \$5 delivery fee. Some uniform items have been introduced including skorts which will be replacing culottes. Sweatshirt with new zip, polar fleece with elastic cuff and a softshell jacket which will be an option.

Theft

Garage was broken into on 21.4.24, the weed trimmer, all attachments and petrol were stolen. Police informed.

Health and Safety

Child Protection policy is in use, being implemented correctly and is publicly available.

DR can assure the Board that the school does not allow students to use cell phones

Self Review

- Employer responsibility
- EEO
- Classroom release time

Legislation

MOE announced six priority areas.

-Establishing a knowledge-rich curriculum grounded in the science of learning.

-Implementing evidence based instruction in early literacy and mathematics

-Implementing consistent modes of monitoring student progress and achievement.

-Developing the workforce of the future, including leadership development pathways.

-Targeting effective learning support interventions for students with additional needs.

-Using high-performing data and evidence to inform decision making

Reading recovery will no longer be supported from January 2025.

As part of the Governments attendance action plan, the associate Minister of Education announced the release of a new daily attendance dashboard that has been published on Education Counts.

School Roll

The school roll currently stands at 115

Board Planning

Board planning to fill a casual vacancy. Two options either by-election or by selection.

DR then moved that we go in-committee at: 8:45 pm – *That the public be excluded from the following proceedings of this meeting. The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution is as follows:*

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under Sections 48 (1) for the passing of this resolution
1. Board	Good reason to withhold exists under Section 7	7 (2) (a) 48 (1) (a)

This resolution is made in reliance on Sections 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

- *For the reasons of professional and legal privilege and to protect the privacy of natural persons.*

Time: 9:00 pm – *That the meeting resume in public session and confirm that the business discussed in the Public Excluded Session remains confidential to the Board.*

All agree to start the process of selection option.

MO would like selection and recommended a Filipino member - AS agrees with MO to shoulder tap Filipino due to high Filipino families in our community.

Community

MO thanked the staff on behalf of the Board.

There being no further business, the meeting closed at 9:07pm

Signed as a true and correct record.

M O'Connor

18.6.24

Presiding Member

Date