

Dunsandel School Board Meeting Minutes



Minutes of the Dunsandel School Board Meeting held on Tuesday 18 June at 7:30 pm in the Reading Room, Dunsandel School, Dunsandel.

The meeting began at 7.29 pm

Present:

M O'Connor, A Sheppard, S Maiava, T Harrold, D Robinson, F Pluck (Minutes)

WELCOME

APOLOGIES B Dondertman

PREVIOUS MINUTES

It was agreed that the Minutes of the Dunsandel School Board of Trustees Meeting held on 14.5.2024 be adopted as a true and correct record. All Agreed

MATTERS ARISING

•

CORRESPONDENCE

Outward

-

Inward

-

REPORTS

Dunsandel School Strategic Plan Report 24/2

School reports will be going out Monday 1st July - thanks to the teachers for their time and effort they have put into these with many absences.

MO asked if AI was used - DR is confident the teachers know the students well enough not to use. But it is used and a great tool for other subjects.

- **Strategic goal one - student and staff well-being**, we continue to use komodo platform. Teachers only day presentation by DR. All classes continue to use the Bounce Back programme.
- **Strategic goal two** - three junior teachers attended structured literacy training PLD with L Kane. All teacher aides attended 2 PLD sessions run by RTLB. DR attended the 2 day Kahui Ako conference in Christchurch. DR attended the interface ICT day in Lincoln. BT mentor programme continues for LW. We have investigated some online programmes that do cost. Moving forward - Look at and consider the Government's Education initiatives that apply to us including what maths Master is.
- **Strategic goal three** - Enhance our partnership across the school and our community, based on our school values and creating new connections.

ADMIN AND GOVERNANCE

Curriculum and Assessment

Reports will go out on Monday 1 July.

Human Resources

DR on Sabbatical

TH will be acting Principal

AR will be Acting Deputy Principal

LD will be full time teacher in Room 4

Andrew Watson will cover the BT Release in Room 3

DW will start as our sixth teacher on Monday 22 July

NE Enrolments.

1 - Special needs student will start T3 mornings only at this stage - she has ORS funding

2 - NE starting in T3 - He has ORS funding and will be attending 15 hours a week.

DR and TH are sorting through what T3 will look like and searching for teacher aides.

Both NE students come with teacher aide funding.

Asset Management - Finance and Property

May 2024 Account Summary were presented to the Board. After discussion it was agreed to accept the May 2024 accounts.

School Property

Admin reclad - Modcon Projects Ltd have the contract and will start the second week during the holidays.

Block 2 work - starts last week of term 2

Mainland uniform is online and it has been a smooth process.

Health and Safety

DR attending an Emergency Planning and Preparedness workshop on 1.7.24

Self Review

- Appointments
- Safety Checking
- Police vetting

Legislation

Discussed was a letter sent from Dr Boereboom from ERO to complete the evaluation report.

School Roll

The school role currently stands at 128

MOE

Attendance Report - The Ministry of Education will be monitoring attendance with Irregular - Moderate and Chronic absences.

Board Planning - there has been no correspondence to date regarding an election for the current casual Board vacancy. A board must decide how to fill the casual vacancy - Three names were put forward and MO will tap shoulders to see if there are any interest.

Community

Reading Recovery will come to an end at the end of this year due to MoE saving money. JB will no longer be employed as our Reading Recovering teacher.

There being no further business, the meeting closed at 9.02 pm

Signed as a true and correct record.

M O'Connor

6.8.24

Presiding Member

Date