

Dunsandel School Board Meeting Minutes



Minutes of the Dunsandel School Board Meeting held on Tuesday 6.8.2024 at 7:30pm in the Reading Room, Dunsandel School, Dunsandel.

The meeting began at 7:30pm

Present:

M O'Connor, A Sheppard, S Maiava, B Dondertman, T Harrold, F Pluck (Minutes)

Dave Robinson .

WELCOME

We welcomed everyone to the August meeting of the Dunsandel School Board.

APOLOGIES -

PREVIOUS MINUTES

It was agreed that the Minutes of the Dunsandel School Board of Trustees Meeting held on 18.6.2024 be adopted as a true and correct record.

All Agreed

MATTERS ARISING

CORRESPONDENCE

Outward

Inward

Email from Lou Hodgson regarding playcentre hedge and asking if they can have our permission for them to remove hedge and stumps and re plant with pittosporum. MO and DR would like in writing that we do not want to maintain the hedge. TH will write up a contract for Playcentre to honour.

Nicky Halley represents the farms owned by Synlait and has money to support schools in our area for whatever we want to spend money on. MO will speak with Nicky Halley to see what is involved and query what is required.

REPORTS

Dunsandel School Strategic Plan Report 24/3

Dates for major events in Terms 3 and 4 have largely been set

Student involvement in these events is one of the next things to organise. Involved WSTs are making steps towards this.

Follow-ups with ECE providers will follow in term Three to keep positive connection going.

Mid Year Data Report

DR presented our Mid Year Data with school wide results for reading, writing and maths. School wide - reading, writing and maths are on target which is on the same margin from last year and the past 13 years. . Females outperforming males in these areas. BoT are happy with getting a mid year report every 6 months.

ADMIN AND GOVERNANCE

Curriculum and Assessment

- * ICAS starts this week for those families who chose this, TH will be supervising and administering this.

- PR1ME Maths programme we are currently running is changing by reducing the written content in the pupil books and moving to a more digital platform, which is very costly. We have decided to review our current maths programme (PR1ME) to make recommendations for our maths teaching in 2025. AR and TH are drafting a school structured Literacy Programme.

- Year 6 children attended Orientation visit at Ellesmere College on 30.7.24

- Southbridge came for 'friendly' Winter Tournament games on 24.7.24, their next friendly game is against Leeston at Leeston on 8.8.24.

- Speech finals were held on 31.7.24. Cheryl Wilson and Russell Dalzell judged. We will be sending the top 2 year 6 and year 5 students to the Kahui Ako speech competition held on 08.08.24 at 7pm.

Human Resources

- Georgina Luvenitoga has started as a teacher aide in Room 1 to support the 2 children who are ORS funded. She is working mornings only. One of the children she is employed to support is now having a delayed start to school due to a broken leg (during the holidays) and being in a full cast.

- TH has revised the Teacher Aide timetables to ensure we are supporting the senior classes who currently have 33 children in each class. In doing this, TH can assure that the Teacher Aide support hasn't been compromised in any other class.

Asset Management - Finance and Property

With your papers is the finance report for June and July 2024.

- School property. The admin building has new insulations, RAB board and the flashing over the doors and windows is nearly completed.

Work has continued in old Room 1 and 2 with painting, bench tops and wall cladding. Cameron will be in touch with TH for an update. Everything is running smoothly and no unexpected expense has risen.

Health and Safety

2 NE children have enrolled with some health issues and 2 other children who are working through concussion recovery. A meeting with the Laura Fergusson Brain Injury Trust was held with AR, TH, KM, JR and there are plans in place to manage their fatigue and restricted play. The NE has health plans in place that we will follow if and when we need to.

Self Review

Legislation

A reminder to use the Dunsandel School Board of Trustees Resource Website if you need a document or check the minutes etc. If you want something added please let me know.

School Roll

School Roll is 133 as at 6.8.2024

	Room 1	Room 2	Room 3	Room 4	Room 5	Total
Total	22	21	24	33	33	133

BoT member - MO has approached 3 candidates and have appointed Rainier Undan and we welcome him onto the Board.

MOE

MOE are going to Audit / monitor School transport to ensure we are following procedures.

ERO - Requested documentation for policy requirements, ERO will be visiting in October and would like to speak with MO, staff / Classrooms / and some children.

There being no further business, the meeting closed at 9.00pm

Signed as a true and correct record.

M O'Connor

10.9.2024

Presiding Member

Date