

DUNSANDEL SCHOOL APPLICATION PACK

TEACHING POSITION 2027



PRIDE



**PRIDE IN OURSELVES,
OUR LEARNING AND
OUR COMMUNITY.**

PARTICIPATE
RESPECT
INITATIVE
DETERMINATION
EMPATHY

Dunsandel School

03 3254079

Irvines Road, Dunsandel, RD2, Leeston 7682

www.dunsandel.school.nz

admin@dunsandel.school.nz



Tēnā Koe

Thank-you for expressing an interest in the fixed term position we have available for 2027 at our school.

- **Fixed Term Classroom Teacher for 2027 – this position is fixed term for 2027 due to unexpected roll fluctuation/growth.**

We see this as an exciting opportunity for a new teacher to join our team and our school. We are seeking a passionate and motivated teacher to join our staff.

The configuration of classes for 2027 has not yet been determined however at this stage we envisage that this position will be in our middle school. Applicants should state their preferred teaching level and strengths, along with any additional supporting interests that may be of relevance to the application.

Enclosed you will find:

- A description of the school and community.
- The personal qualities being sought.
- An application form.

Our proposed timeline (subject to change) is

Applications close 1200pm Sunday 20 September

Shortlisting and Interviews Week starting Monday 21 September

Successful applicants commence Term One 2027 – the first day for children is Monday 1 February.

Please attach your curriculum vitae containing any additional information that will strengthen your application.

All applications and all information obtained from referees will be treated in the strictest of confidence by the Appointments Committee. We do reserve the right to re-advertise the position if required. This timeframe is representative only and may be altered to meet the school's requirements.

Please email your application including; Curriculum Vitae and application form to teacher27@dunsandel.school.nz

If you have any questions, please email me at – principal@dunsandel.school.nz

We look forward to receiving your application.

Ngā mihi,

Dave Robinson;

Principal/Tumuaki/ Punong-guro





Our PRIDE Lion represents our school as our PRIDE ambassador - living and breathing our PRIDE values as part of our Dunsandel School PRIDE.



DUNSANDEL SCHOOL

The Dunsandel community consists of a township and rural surroundings and is situated 20 minutes south of Christchurch. It is an old established community with the school being opened in 1879. The school is an integral part of the local community.

Dunsandel School is a Year 0-6 contributing school. The roll at the end of term 3 2026 is 134. Our vision is Confident and Connected Lifelong Learners who have PRIDE

We have a friendly, experienced staff. For 2027 the school will have six classrooms. Currently there are 6 teacher aides, a Sports co-ordinator, a school secretary and a Principal's PA. The Board is most supportive of both children and staff. The PTA is proactive in both fundraising and supporting school events.



We are governed by an enrolment scheme. The school is serviced by two bus routes. The majority of children use the bus to get to and from school.



We are proud of the opportunities it provides for its children academically, culturally and in the sporting field.

Further information about our school can be found on our school website
www.dunsandel.school.nz

Person Specification

We are looking for a teacher who will:-

- Participate.
- show Respect.
- have Initiative.
- be Determined.
- be Empathetic
- commit to enriching the school vision.
- show pride and enjoyment in their classroom and school, has a passion for teaching and learning and is an enthusiastic teacher.
- have a sense of humour

The successful applicant will:-

- have excellent knowledge and working understanding of 'current curriculum'.
- be able to plan and deliver effective teaching and learning programmes to meet the needs of the children.
- be able to use assessment to guide children's learning which contributes to making sound overall teacher judgements.
- be effective with behaviour management.
- have excellent communication skills.
- be collegial and supportive - a team player.
- emphasise the well-being and development of children.
- place priority on ensuring that children master the necessary numeracy and literacy skills.
- be able to relate to, and understand, the social, educational, cultural and physical needs of each child.
- be a positive role model for all our children.
- be supportive of the School Charter and Annual plan.
- have the ability to interact with children at all levels of the school.
- establish and maintain honest and effective rapport with the parent community.
- actively and positively promote the school.
- have a willingness to 'muck in' where needed.
- have a willingness to be involved in school events.
- have the ability to relate to a rural community.
- be a NZ registered teacher.



PARTICIPATE



For our school
Participate means
JOIN IN.

PARTICIPATE
RESPECT
INITIATIVE
DETERMINATION
EMPATHY

RESPECT



For our school
Respect means
**TREAT OTHERS
LIKE YOU WOULD
LIKE TO BE
TREATED.**

PARTICIPATE
RESPECT
INITIATIVE
DETERMINATION
EMPATHY

INITIATIVE



For our school
Initiative means
**THINK FOR
YOURSELF.**

PARTICIPATE
RESPECT
INITIATIVE
DETERMINATION
EMPATHY

DETERMINATION



For our school
Determination means
**TRY HARD
AND DON'T
GIVE UP.**

PARTICIPATE
RESPECT
INITIATIVE
DETERMINATION
EMPATHY

EMPATHY



For our school
Empathy means
**THINK OF
OTHERS.**

PARTICIPATE
RESPECT
INITIATIVE
DETERMINATION
EMPATHY



APPLICATION FOR EMPLOYMENT

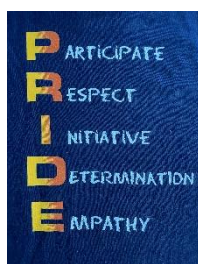
Important Notes for Applicants

Thank you for applying for this fixed term position at our school. Please fully complete this form. First, read it through, then answer all questions and make sure you sign and date where indicated on the confirmation page.

1. Attach a curriculum vitae (CV) outlining any additional information that will strengthen your application.
2. Copies only of qualification certificates should be attached. If successful in your application, you will be required to provide the originals as proof of qualifications.
3. If you are selected for an interview, you may bring whānau/support people at your own expense. Please advise if this is your intention.
4. Failure to complete this application and answer all questions truthfully may result in any offer of employment being withdrawn or appointment being terminated, if any information is later found to be false.
5. The successful applicant will need to provide originals of both a primary identity document (e.g. passport) and a secondary identity document (e.g. New Zealand driver license).
6. The successful applicant will have these documents held on their personal file.
7. It is the applicant's responsibility to ensure that the application reaches the Appointments Committee by the advertised closing date
8. As a matter of courtesy applicants should ensure that persons named as referees are prepared to supply a statement if this should be required. Referees' statements are confidential to the Dunsandel School Board Appointments Committee.

Our proposed timeline (subject to change) is

Applications close	1200pm Sunday 20 September
Shortlisting and Interviews	Week starting Monday 21 September
Successful applicants commence	Term One 2027 – the first day for children is Monday 1 February.



TEACHING POSITION APPLICATION FORM

Please email to: teacher27@dunsandel.school.nz

I am applying for

☐ Roll Growth Position; fixed term for 2027

Personal Details

Surname				
Given Names				
Preferred Name				
Address				
Contact Details	Home		Work	
	Mobile		Email	

Certificated Teacher Status	✓	Registration Number	Expiry Date
Certificated teacher			
Provisionally Registered			
Subject to Confirmation			

Educational Qualifications	Type of Qualification	Date	Received from

Details of Training and Service

Please include details of your work history for the last 5 years

School	Position	Dates	Class Level

Strengths/Skills/Suitability

What strengths and skills would you bring to our school?

Confirmation

1	I certify that the information given in this application is, to the best of my knowledge, true and correct. I understand that the claims made in my application may be checked. I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be dismissed.	Yes	No
2	I am currently registered to teach in New Zealand.	Yes	No
3	In accordance with the Privacy Act, I authorise the Appointments Committee to: • Obtain further information from the referees listed in this application, and I consent to the referees disclosing such information to the board • Obtain information in relation to my application from persons not listed as referees, and I consent to these persons disclosing pertinent information to the board. • Contact the Education Council if required.	Yes	No
4	STUDENT SAFETY [Cross out the statement that doesn't apply to you] • I have never been the subject of a complaint about the safety of a student. • I have been the subject of a complaint about the safety of a student. Please give dates and details:		
5	OFFENCES AGAINST THE LAW [Cross out the statements that don't apply to you] • I have never been convicted of an offence against the law (excluding minor traffic convictions). • I have no pending charges of an offence against the law. • I have been convicted of an offence against the law. Please give dates and details: • I have pending charges of an offence against the law. Please give dates and details:		
6	I know of no reason why I would not be suitable to work with children or young people.	True	False
7	OTHER INFORMATION In addition to other information provided are there any other factors that we should know to assess your suitability for appointment and your ability to do the job? If "Yes" please detail:	Yes	No
8	HEALTH AND WELLBEING Are you aware of any injury or medical condition that could impact on your ability to perform this job effectively? If "Yes" please detail.	Yes	No

Declaration

I (full name) declare that to the best of my knowledge the information provided in this application and in my curriculum vitae enclosed, is accurate and I understand that if any false or misleading information is given, or any material fact suppressed, I will not be employed, or if I am employed, my employment may be terminated. I also understand that any false information given in relation to my medical history with regards to gradual process, disease or infection, can result in my loss of entitlement for any compensation from ACC.

Applicants Signature**Date**

Privacy Statement from the School Board to Applicants

The information that has been provided or will be provided to the School Board in regard to this application will only be used for the purpose of determining the applicant's suitability to fill the vacancy. Only the School Board and its representatives will have access to the information. The curriculum vitae of the successful applicant will be kept on file along with their application. All referee reports, together with other information gathered on applicants during the process, will be destroyed.

Referee Details			
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Name				
Position				
Relationship to Applicant				
Contact Details	Home		Work	
	Mobile		Email	

Referee Details			
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Name				
Position				
Relationship to Applicant				
Contact Details	Home		Work	
	Mobile		Email	

Referee Details			
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Name				
Position				
Relationship to Applicant				
Contact Details	Home		Work	
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